

December 21, 2022

Teresa Deaton-Reese, Procurement Consultant
Indiana Department of Administration
Procurement Division
402 W. Washington St., Room W468
Indianapolis, Indiana 46204

RE: Subcontractor Letter of Intent/Commitment to participate in contract RFP 23-72518–
Component D

Dear Ms. Deaton-Reese,

Knowledge Services would be pleased to subcontract with Public Consulting Group - Indiana (PCG) if awarded the scope of services in Request for Proposal 23-72518: DDRS VR Authorized Activities for Pre-employment Transition. Knowledge Services is a certified Indiana Women Owned Business Enterprise (WOBE) in the state of Indiana. Knowledge Services will Providing project management and ensuring delivery of accommodations for in person and virtual training opportunities for PCG-Indiana for Pre-ETS education and resource sharing as outlined in the scope of work. Knowledge Services will be paid 2% of the contract amount, for a total of \$6,300.00 over the duration of the contract. This letter is also our commitment to abide by all state procurement regulations.

We look forward to this partnership to provide authorized pre-employment and transition services to DDRS.

Please contact me with any questions at:

Katie Belange
Knowledge Services
9800 Crosspoint Boulevard
Indianapolis, IN 46256
Email: katieb@knowledgeservices.com
Phone: 317-806-6197

Respectfully,

A handwritten signature in blue ink that reads 'Katie Belange'. Below the signature is a blue line and the text 'Katie Belange (Dec 21, 2022 11:07:57 AM)'.

Katie Belange

Knowledge Services
9800 Crosspoint Boulevard Indianapolis, IN 46256
317-806-6182
<https://www.knowledgeservices.com>